

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

1. **Authorization**<sup>i</sup>

- DC Law: 34-804
- DC Law: 34-801
- 15 DCMR: §3700

2. **Minimum Need:**

The Office of the People's Counsel (OPC) requests the services of Just One Technology, LLC to provide expert services necessary to modernize OPC's complaint management system processes including, but not limited to, RFP proposal review and scoring, vendor and product selection and implementation support.

3. **Estimated Fair and Reasonable Price:**

\$5,600

4. **Facts That Justify a Sole Source Procurement:**

- A. The Office of the People's Counsel is an independent agency of the District of Columbia government. By law, it is the advocate for consumers of natural gas, electric and telephone services in the District. District of Columbia law designates the Office as a party to all utility-related proceedings before the Public Service Commission. The Office also represents the interests of District ratepayers before federal regulatory agencies. The Office is authorized to investigate the operation and valuation of utility companies independently of any pending proceedings.
- B. Just One Technology, LLC provides strategic and technical IT solutions and management consultation to organizations and government agencies.
- C. OPC has previously worked with Just One Technology, LLC to provide assessment and guidance in connection with OPC's current consumer complaint system including the development of the consumer complaint system standard operating procedures.
- D. Just One Technology, LLC has experience with OPC's current consumer complaint system and its operating procedures which provides them the

knowledge required to provide a cost effective, efficient IT solution within the desired time period.

E. It is for the reasons outlined herein that it is recommended that a sole source contract be awarded to Just One Technology, LLC.

5. **Certification by the Office of the People’s Counsel:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Cherry Belle  
Administrative Officer

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the District of Columbia procurement regulations: DC Law: 34-804; DC Law: 34-801; and 15 DCMR §3700,

I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the Office of the People’s Counsel.

\_\_\_\_\_  
Eric Scott  
People’s Counsel

\_\_\_\_\_  
Date

<sup>i</sup> Procurement authority is vested in the Commission pursuant to § 13 (c) (2) of the Residential Real Property Seller Disclosure, Funeral Service Date Chang, and Public Service Commission Independent Procurement authority Act of 1998 (D.C. Law 12-263). The Commission is statutorily exempt from the D.C. procurement rules as set forth in D.C. Official Code §1-1181 et seq.

DC Law: 34-804, herby established within the Public Service Commission of the District of Columbia, has established by DC Law: 34-801, an office to be known as the “Office of the People’s Counsel”. The office shall be a party, as of right, in any investigation, valuation, revaluation, or proceeding of any by nature by the Public Service Commission of or concerning a public utility operating in the District of Columbia.

15 DCMR §3700: Public Utilities and Cable Television- Public Service Commission Rules of Practice and Procedure.